

ARPA FUNDING UPDATE



Subject: Important Information on ARPA Funding for Nonentitlement Units (NEUs)

June 16, 2021 – The New York State Division of Budget (DOB) recently announced that all NEUs must request or decline American Rescue Plan Act (ARPA) funding **no later than Friday, July 9, 2021**. You can submit your request or denial for funds [here](#).

Please keep in mind the following as you fill out your application:

- Allocations for towns with villages will be shared at a later date; you must still submit an application no later than Friday, July 9, 2021 – **do NOT wait for this information to submit your request or denial.**
- Please read the entire webForm before starting your application, and be sure to review any links or documents included for further instruction.
- You will be required to submit the town's total budget amount as of January 27, **2020**. In other words, what was the town's total budget in place as of January 27, **2020**. DOB cannot answer questions regarding the best number to use. You must use whole dollars; for example, \$12,200,000 **NOT** \$12.2
- There are links to two PDF forms provided by the United States Treasury that must be filled out: the *Assurance of Compliance with Civil Rights Requirements* and *NEU Award Terms and Conditions*. Please note:
 - The same authorized individual must sign BOTH PDFs.
 - The Terms and Conditions PDF has a box at the top of Page 1 where information must be filled in. This is in addition to the signature and date of the authorized representation, which is also on Page 1.
 - Information to fill out for the Civil Rights PDF may be found on Page 3.
 - The two PDFs **MUST** be via webForm; DOB will not accept paper copies / copies sent by mail.

We **STRONGLY** encourage our NEU members not to delay in filling out your request or denial. As further information becomes available, we will let you know.