

Cornell Local Roads is hosting a new workshop, “Running Your Highway Department.”



April 5 - Town of Owego (Tioga County)
April 6 - Town of Amity (Allegany County)
April 7 - Town of Chili (Monroe County)
April 26 - Town of Malone (Franklin County)
April 27 - Town of Saratoga (Saratoga County)

April 28 - Town of Whitestown (Oneida County)
May 17 - Town of Riverhead (Suffolk County)
May 18 - Town of Washington (Dutchess County)
May 19 - Town of Delhi (Delaware County)

Cost

\$50 per attendee, which includes continental breakfast, lunch and training materials.

Timing of workshops

Workshops typically run from 8:30 A.M. to 3:00 P.M. Sign-in starts at 8:00 A.M.

Who should attend

Recently elected or appointed town or village highway superintendents or public works officials who supervise staff.

Topics

Upon completion of the course, participants will be able to:

- compare and contrast various highway department organizational structures;
- calculate efficiency of various highway department operations;
- locate critical resources needed to manage the department;
- list the assets of the department and develop simple replacement plans;
- identify the proper budget lines to use and describe various budgeting methods, and;
- propose asset management plans to the board.

The bottom line

Run your department efficiently and find ways to improve the quality of your highway system within budget constraints.

Instructors

David P. Orr, P.E., is the Director for the Cornell Local Roads Program. Formerly the Deputy Highway Superintendent for Yates County, David has nearly 30 years of road-related experience.

Martin “Marty” Roberts, retired as the long-term Highway Superintendent for the Town of Reading at the end of 2015. He is also a past President of the New York State Association of Town Superintendents of Highways (NYSAOTSOH). He is our newest Circuit Rider and we look forward to working with Marty as he enjoys ‘retirement.’

Spring 2016 Workshop Registration Form

Registration Fee: \$50 per person per workshop

CLRP now accepts credit cards, call for more information

Pavement Maintenance

- | | | |
|---|---|---|
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> May 10—Columbia County | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> May 11—Montgomery County | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> May 12—Lewis County |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> May 24—Niagara County | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> May 25—Ontario County | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> May 26—Cortland County |

Powers and Duties of Local Highway Officials

- | | |
|--|---|
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> March 29—Wyoming County | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> March 30—Yates County |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> April 13—Warren County | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> April 14—Otsego County |

Running Your Highway Department

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| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> April 26—Franklin County | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> April 27—Saratoga County | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> April 28—Oneida County |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> May 17—Suffolk County | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> May 18—Dutchess County | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> May 19—Delaware County |

Traffic Signs and Pavement Markings

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| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> April 19—Sullivan County | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> April 20—Rockland County | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> April 21—Nassau County |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> May 3—Essex County | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> May 4—Onondaga County | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> May 5—Schuyler County |

Date: _____

Registrant #1

Last 4 digits of SSN: _____ (for record-keeping only) Special dietary request?*

First name: _____ MI: _____ Last name: _____ Suffix: _____

Title: _____ Organization: _____

Mailing address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Ext: _____ Cell Phone: _____

Fax #: _____ Email: _____

Are you a new highway or public works official Yes No

Name of outgoing highway or public works official: _____

Is the person leaving the position staying within the agency? Yes No

If Yes, new position of this highway or public works official: _____

Add me to the CLRP mailing list Already on mailing list Email only Newsletter only No thanks

Registrant #2

Last 4 digits of SSN: _____ (for record-keeping only) Special dietary request?*

First name: _____ MI: _____ Last name: _____ Suffix: _____

Title: _____ Email: _____

Add me to the CLRP mailing list Already on mailing list Email only Newsletter only No thanks

Registrant #3:

Last 4 digits of SSN: _____ (for record-keeping only) Special dietary request?*

First name: _____ MI: _____ Last name: _____ Suffix: _____

Title: _____ Email: _____

Add me to the CLRP mailing list Already on mailing list Email only Newsletter only No thanks